

## Personal Data

Name: Dr. Mr. Ms. Mrs. First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ Organization: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent Organization: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City/State or Country/Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_  
HR Contact in Your Organization: \_\_\_\_\_

## Program Information *Please provide your first and second choices for program date. We will make every effort to accommodate your preference.\**

Program Title: \_\_\_\_\_  
1st Date Preference: \_\_\_\_\_ 2nd Date Preference: \_\_\_\_\_  
Program Location: \_\_\_\_\_

*\*Due to limited class size and course prework, registration at least 8 weeks prior to program date is encouraged. To view available dates, visit [ccl.org/programs](https://ccl.org/programs), choose program of interest, and click on "View Dates and Register" to see a list of upcoming program dates.*

## Program Fee (please enclose with form) **Please note:** Local taxes may apply. Contact your local representative for details.

Please refer to [ccl.org/programs](https://ccl.org/programs) for the latest program information. For registration questions, please visit [shop.ccl.org/faq](https://shop.ccl.org/faq), or use the contact information at the bottom of this form to connect with us.

My full tuition fee for the amount of USD/€/SGD \_\_\_\_\_ is enclosed. (Please make checks payable to The Center for Creative Leadership.)

Please charge my full registration fee in the amount of USD/€/SGD \_\_\_\_\_ to my credit card. (Local taxes may apply.)

American Express Discover MasterCard VISA

Name of Issuing Bank: \_\_\_\_\_ Account Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

CID (Security Code): \_\_\_\_\_ Signature: \_\_\_\_\_

My company's purchase order is enclosed.

## Billing Instructions

Bill To Organization: \_\_\_\_\_ Bill to Contact: \_\_\_\_\_ Bill to Email: \_\_\_\_\_

Bill To Address: \_\_\_\_\_ Bill to Phone: \_\_\_\_\_

If applicable, enter your Value Added Tax (VAT) number: \_\_\_\_\_

## Accommodations and Logistics

Upon registration, participants will receive additional information about program logistics through their myCCL account.

## Cancellation and Transfer Policy

Before a program begins, CCL incurs substantial administrative costs related to your registration. Therefore, some cancellation fees may apply. Please see [ccl.org/program-policies](https://ccl.org/program-policies) for more information.

## Transfers & Refunds

Review our policies on transferring registrations and issuing refunds for cancelled programs at [ccl.org/program-policies](https://ccl.org/program-policies).

I have read your [Cancellation and Transfer Policy](#) and accept its terms.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Registration

We accept registration forms by email, fax, or through the postal services. Please see below for information on each of our locations.

### CCL - Asia-Pacific

300 Beach Road  
#21-01/02 The Concourse  
Singapore 199555  
p: +65 6854 6000 • f: +65 6854 6001  
e-mail: [ccl.apac@ccl.org](mailto:ccl.apac@ccl.org)  
[ccl.org/apac](https://ccl.org/apac)

### CCL - Americas

One Leadership Place  
Greensboro, NC 27410  
p: +1 336 545 2810 • f: +1 336 282 3284  
e-mail: [info@ccl.org](mailto:info@ccl.org)  
[ccl.org/americas](https://ccl.org/americas)

### CCL - Europe, Middle East, Africa

Boulevard de l'Empereur  
10 Keizerslaan B-1000  
Brussels, Belgium  
p: +32 (0) 2 679 09 10 • f: +32 (0) 2 673 63 06  
e-mail: [ccl.emea@ccl.org](mailto:ccl.emea@ccl.org)  
[ccl.org/emea](https://ccl.org/emea)