

## Scholarship Program FAQs

The Center for Creative Leadership's scholarship program strives to equalize educational opportunity by serving a diverse group of leaders who typically cannot access our traditional fee-for-service programs by committing scholarship seats in our open-enrollment programs, in all our campus locations, with the exception of the *Leadership at the Peak* program.

### ***How do I apply?***

Individuals interested in applying for a CCL Scholarship Award should visit our CCL website ([www.ccl.org](http://www.ccl.org)). Enter "scholarship" in the search field. Click on "Open-enrollment Programs: Scholarships" to navigate to CCL's [scholarship home page](#). Here you'll find information about our program as well as a link to the electronic application and letter of recommendation.

### ***Who can apply for a scholarship?***

Leaders from the following sectors are eligible to apply. Note that leaders from the federal government are not eligible.

- Education (K-12)
- Education (Higher/Colleges/Universities)
- Foundations
- Private Nonprofit 501(c)(3) organizations or NGOs/INGOs
- Public Service Sector
- State or local government (not applicable for federal government)

### ***Can I apply for a scholarship if I've already attended a CCL program?***

No, we only accept applicants who have never attended a CCL program before.

### ***How do I apply for a scholarship?***

Complete and submit the scholarship [application](#) found online on the [CCL Scholarship webpage](#). Remember to print out a copy of the application for your records prior to clicking on the 'submit' button.

### ***Is a letter of recommendation required?***

Yes, a brief letter of recommendation is required from a Board member, direct supervisor, or someone from your community you have worked with in your present capacity.

***How does the recommender submit their letter of recommendation?***

Direct your recommender to complete and submit the [letter of recommendation](#) found online on the [CCL Scholarship webpage](#). He/she may wish to print out a copy of the application for his/her records.

***How will I find out if I have been granted a scholarship?***

We will notify you of acceptance (or denial) by e-mail. The acceptance e-mail will outline next steps in the enrollment process.

***Who reviews applications and decides on scholarship selections?***

A selection committee composed of members from the CCL Advancement and Education and Nonprofit Groups review all applications and decide on scholarship selections.

***How are scholarship recipients selected?***

Recipients are chosen on the basis of personal circumstances and achievements, and the likely impact of the scholarship on their lives and the communities they serve. Nonprofit organizations and NGO/INGOs must have a registered nonprofit or NGO/INGO status to qualify for consideration.

***Does everyone who qualifies get a scholarship?***

No. CCL has a limited number of seats available during the calendar year for scholarship recipients. Even if you qualify, we cannot always guarantee a scholarship.

***How are scholarship awards determined?***

Awards are based on need and type of organization. We do not award 100% scholarships to any applicant.

***How does the scholarship application process work?***

We review applications on a regular basis and applicants are notified within 30 days of application. Your scholarship application and letter of recommendation must be reviewed and approved prior to the time you register for a program. Failure to receive approval for your scholarship prior to your registration can result in forfeiture of your scholarship.

***Can my eligibility expire?***

Yes.

- If we do not receive both an application and letter of recommendation within a 90-day period, you must re-apply.
- If you are unable to attend a CCL program within one year of your acceptance, you must re-apply.

***May I indicate a preference for the program I'd like to attend and the campus location?***

Yes, you can; however, we cannot guarantee your request. *Program placement is based on the program that best suits your needs, where you are presently on your leadership path, and on program availability.* If you are accepted to receive a scholarship, you'll work with a client advisor to help make this informed decision. We invite you to explore our [program site](#) to learn more about our specific offerings.

***Once I register, is my attendance date guaranteed?***

It is rare that we must do so, but should the program for which you registered become overbooked, CCL reserves the right to re-schedule you into a program at a later date.

***How are CCL scholarships funded?***

Scholarships are primarily underwritten by CCL. We also receive funding from grants and donations from corporations, foundations, and individuals that believe in empowering leaders by equalizing opportunity.

***When is tuition due?***

Once you are accepted and have registered, an invoice is generated and tuition is due 30 days upon receipt.

***What restrictions apply?***

Accommodations and travel costs are the responsibility of the recipient or the sponsoring organization. Scholarship recipients who cancel or transfer less than four weeks prior to the start of their course must forfeit their scholarship and the program fee. Applicants wishing to attend another session need to re-apply for scholarship assistance.

***What does a scholarship cover?***

The scholarship covers all program materials, assessment feedback, and most meals. Lodging is *not* included; however, CCL reserves rooms at local hotels and will help coordinate your accommodations.